

Delta Township District Library

Board Meeting Minutes

August 9, 2010

Next meeting: Monday, September 13, 2010, 4:15 p.m., Delta Township District Library

- I. Call to order** at 4:15
- II. Roll Call:**

Trustees Present- Michael Moore, Carol Walker, Richard Milliman, Colleen Weinfeld, Cindy Peruchietti, and Marie Papciak
Trustees Absent- none
Guests Present- Cherry Hamrick- Library Director, Keri Litwiller- staff member, Diana Yager- Friends of the Delta Township District Library, JoAnn Grow- Friends of the Delta Township District Library.
- III. Adoption of Minutes:** from meeting of July 12, 2010. Trustee Papciak moved to approve the minutes, seconded by Trustee Weinfeld. The motion to approve the minutes was voted on and carried. Chairman Moore addressed the issue surrounding sending Youth Services Librarian Becky Fermanich to the MLA Leadership Academy. He stated that due to the confusion in the motion presented it was left unclear whether Board members were voting against the transfer of funds or against Youth Services Librarian Becky Fermanich attending the MLA Leadership Academy.
- IV. Treasurer's Report:** Approval of Bills: Trustee Peruchietti presented the invoices with the distribution date of July 7 through July 21, 2010 in the amount of \$17,164.87 and July 21 through August 4, 2010 in the amount of \$10,033.62. Trustee Peruchietti moved to approve both sets of invoices, supported by Trustee Milliman. The motion to approve the invoices for payment was voted on and carried.
Revenue and Expense Report: Trustee Peruchietti mentioned that the video line item (740.003) should be monitored. Director Hamrick stated that she had already addressed that concern with Adult Services Librarian Tom Moore.
Budget Preparation: Chairman Moore reminded Director Hamrick that the 2011 budget is to be presented to Treasurer Peruchietti by Friday, August 13 with a budget subcommittee meeting on Monday, August 16, 2010 at 4:00 p.m. A full Board work session is scheduled for Monday, August 23, 2010 at 4:15 p.m. The adoption of the budget will be during a public hearing at the regular scheduled Board meeting on September 13, 2010 starting at 4:00 p.m.
- V. Public Appearances:** Ms. Diana Yager spoke on behalf of the Friends of the Delta Township District Library. She reported that the Friends broke their record high earning \$3,700.00 for the month of July. She also was enthusiastic about the "Drop-in-Drop-off" book event that included 52 cars dropping off a total of 100 boxes and 96 bags of donated books.
- VI. Director's Report:** Director Hamrick presented her report highlighting meetings with the art consultant and lighting consultant for lighting the star sculpture, Friends President Diana Yager and Delta Township mechanical inspector Marty Jipson in regards to temperature control in the Friends Bookstore and the Elmwood Room, and contractor Glen Hengesbach in

regards to shelving in the public restrooms. Director Hamrick reported that our insurance deductible is \$5,000.00, leaving the library responsible for paying the \$1,784.49 invoice to replace the fire alarm panel that was struck by lightning. She also presented the Board with a chain of command in cases of emergency. Director Hamrick announced that Delta Township Human Resources manager will present the library staff with their annual ethics training at the end of August.

VII. Policy Discussions:

Library Policy Seminar: Chairman Moore provided Board members with information on a free seminar regarding library policies. Chairman Moore requested that Assistant Librarian Director Mary Rzepczynski write-up a report on the seminar as she will be attending the seminar.

Delta Township District Library—Policy—Friends of the Library: Chairman Moore presented a draft of a cooperative policy between the Delta Township District Library Board and the Friends of the Delta Township District Library. Discussion between the Delta Township District Library Board and the President of the Friends of the Delta Township District Library followed regarding the MLA Leadership Academy proposal. The discussion was important to clarify the reasoning behind the Library Board's denial of their funds for the Leadership Academy proposal which several Board members stated was a fiscal consideration. Further discussion of the draft is planned for a future Board meeting to allow for Library Board members to review the policy and for the Board of Directors of the Friends organization to review the policy.

VIII. Board Comments: Trustee Papciak stated that she has met with the new Superintendent of Waverly Schools, Dr. Deb Jones, and would like to invite her to one of the Library Board meetings. Chairman Moore suggested that a tour of the library might be the best option and that Trustee Papciak and Weinfeld should both invite her, as they are the Waverly approved trustees.

Trustee Walker announced that she will not be in attendance for the September Board meeting as she would be out of town celebrating her granddaughter's 5th birthday. She also announced how wonderful a time her husband had at the Delta-Waverly Rotary golf outing to benefit the library. She expressed her appreciation to Trustee Milliman for giving up his spot on the golf team to allow her husband to participate.

IX. Adjournment: The meeting adjourned at 5:45 p.m.

Minutes respectfully submitted by Keri Litwiller and Marie Papciak.