

DELTA TOWNSHIP DISTRICT LIBRARY CONDUCT POLICY

According to Michigan Statutes, the Library Board may exclude from the use of the Library anyone who willfully violates such reasonable rules and regulations as the Library Board may adopt (MCL 397.206). Such exclusion from this Library shall occur on the orders of the Director or Director's designee. In this document, "withholding of Library privileges" is defined as meaning that an individual may not enter or use the Library, or be on Library property.

Purpose:

The Delta Township District Library has established this Conduct Policy to ensure that library facilities are safe, welcoming and provide equitable access to materials and services for all library users.

Inappropriate conduct includes any individual or group activity which is unreasonably disturbing to other individuals using library facilities, materials and/or premises or is otherwise inconsistent with activities such as reading, studying, properly using library materials or computers and other similar conduct normally associated with a public library.

Persons who violate the rules are subject to the withholding of library privileges as follows:

- **FIRST OFFENSE: One warning. If activity persists, Library privileges are revoked for one day.**
- **SECOND OFFENSE: Library privileges will be revoked for one month.**
- **THIRD OFFENSE: Library privileges will be revoked for one year.**

Inappropriate Behavior includes the following:

1. Possessing weapons on Library premises, except for concealed weapons that are exempt from licensure under Michigan law or lawfully licensed and carried in compliance with Act 372 of 1927, as amended.
2. Smoking on Library property.
3. Engaging in any physically intimidating or assaultive behavior. Making any threats of violence or unlawful activities.
4. Possessing, selling, distributing, consuming or being under the influence of any alcoholic beverage or controlled substance.
5. Engaging in any behavior that a reasonable person would find to be disruptive, harassing, or threatening in nature to library users or staff.
6. Not wearing shirts and shoes, or other footwear, at all times in the Library for hygiene and safety purposes.
7. Selling, soliciting, surveying, distributing written materials, panhandling or canvassing for any political, charitable or religious purposes inside a library building, doorway, vestibule or on Library property without prior authorization of the Library Director or designee.
8. Engaging in excessive or disruptive conversations, including cell phone calls, or making other sounds in louder volume than the general noise level of the area.
9. Disturbing other Library patrons and staff, or interfering with other Library patrons or staff's use of the facilities through extremely poor personal hygiene.

DELTA TOWNSHIP DISTRICT LIBRARY CONDUCT POLICY

10. Sleeping on Library property.
11. Bringing any animals into the library except service animals.
12. Moving furniture without the express consent of the library staff or use of furniture in any manner that may damage the furniture.
13. Using library materials, furniture, equipment or facilities in any manner inconsistent with their intended use or the theft or intentional damaging of library materials, furniture, equipment or facilities.
14. Violating the Library's rules for acceptable use of the Internet and library public computers. A user accepts these rules before accessing the Internet through a library computer. Copies of these rules will be made available by staff upon request.

Approved by the Delta Township District Library Board – November 3, 2008

Revised by the Delta Township District Library Board – January 11, 2010

Revised by the Delta Township District Library Board – January 9, 2012