

# **Delta Township District Library**

## **Board Meeting Minutes**

### **February 14, 2011**

Next meeting: Monday, March 14, 2011, 4:15 p.m., Delta Township District Library

**I. Call to order** at 4:15

**II. Roll Call:**

Trustees Present- Richard Milliman, Colleen Weinfeld, Carol Walker, and Marie Papciak,

Trustees Absent- Michael Moore and Cindy Peruchietti

Guests Present- Mary Rzepczynski-Assistant Library Director, JoAnn Grow- Friends of the Delta Township District Library.

**III. Adoption of Minutes:** from meeting of January 10, 2011. Trustee Walker moved to approve the minutes, seconded by Trustee Weinfeld. The motion to approve the minutes was voted on and carried.

**IV. Treasurer's Report:** Approval of Bills: Trustee Milliman with the help of Assistant Director Mary Rzepczynski presented the invoices for December 22, 2010 to January 05, 2011 in the amount of \$16,370.13. And invoices for January 5, 2011 to January 19, 2011 in the amount 24,880.40 and invoices for January 19, 2011 to February 9, 2011 in the amount of 30,062.49. Trustee Weinfeld moved to approve the invoices, supported by Trustee Walker. The motion to approve the invoices for payment was voted on and carried. Trustee Milliman asked Assistant Director Ms Rzepczynski questions on the large amounts of health insurance payments. Ms Rzepczynski will check with Linda Wells at the Township office on this matter.

**V. Public Appearances:** Ms. JoAnn Grow spoke on behalf of the Friends of the Delta Township District Library. She reported that the Friends made \$3,500 in January. They made \$800.00 on the sold calendars, had 400 in memberships and \$2,377.00 in expenses for a total of \$4,719. She also stated that she did not have the figures ready for the two-day book sale that just ended but that it looked like they did better than the August sale.

**VI. Performance Factors:** Trustee Milliman had asked all members to respond to his email prior to the meeting on adding or deleting any performance factors. Trustee Papciak was asked to voice her performance factor addition that was not listed on the suggested performance factors. She is concerned about a staff action on herself after an incident unfavorable to the employee due to her vote on the library board. Discussion followed. Also discussed by Trustee Walker was under #7, initiating one new Community involvement project per year.

**VII. Capital Campaign Requests:** Application for 2 pieces of art for the 2 literacy rooms was tabled for now, being it will be on the Performance Factors for the Library Director 2011.

Application #2 for iPod, speaker, portable hard drive. Purchase price: \$450 The motion to approve was made by Trustee Weinfeld, seconded by Trustee Papciak

**VIII. Director's Report:** Director's Report- Assistant Director Mary Rzepczynski explained the Director's Report because of the Director's absence and the death of Cherry Hamrick's mother. Mary informed the Board on the nomination of the Delta Township Library to the Detroit Free Press for the Green Leaders Award. The heating continues to be a problem in the library. Trustee Milliman asked for an explanation of the Home Brew Beer Contest during the month of October. Trustees all agreed it sounded like an interesting endeavor.

**IX. Board Member Comments:**

Trustee Walker stated that she is excited to be finally helping and working with asthmatic students in the Lansing School District. Trustee Papciak announced that she is working with 6<sup>th</sup> grade girls at the Waverly Intermediate School on a school performance on March 3<sup>rd</sup>. at the school. The 16 girls will portray 16 women.

**X. Adjournment:** The meeting adjourned at 5:30.

Minutes respectfully submitted by Marie Papciak