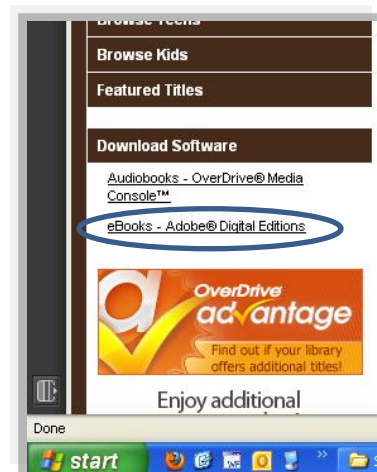


## Instructions for Downloading Library Books

### *First Time Use and Setup- Install Software*

1. Visit the Woodlands Downloadable Library at <http://woodlands.lib.overdrive.com>.
2. On left side of the screen under **Download Software**, click on “eBooks – Adobe Digital Editions.”
3. Click on the **Get Adobe Digital Editions** button on the new screen.
4. Click on the *Adobe Digital Editions Installer Launch* button.



### *Activate Software*

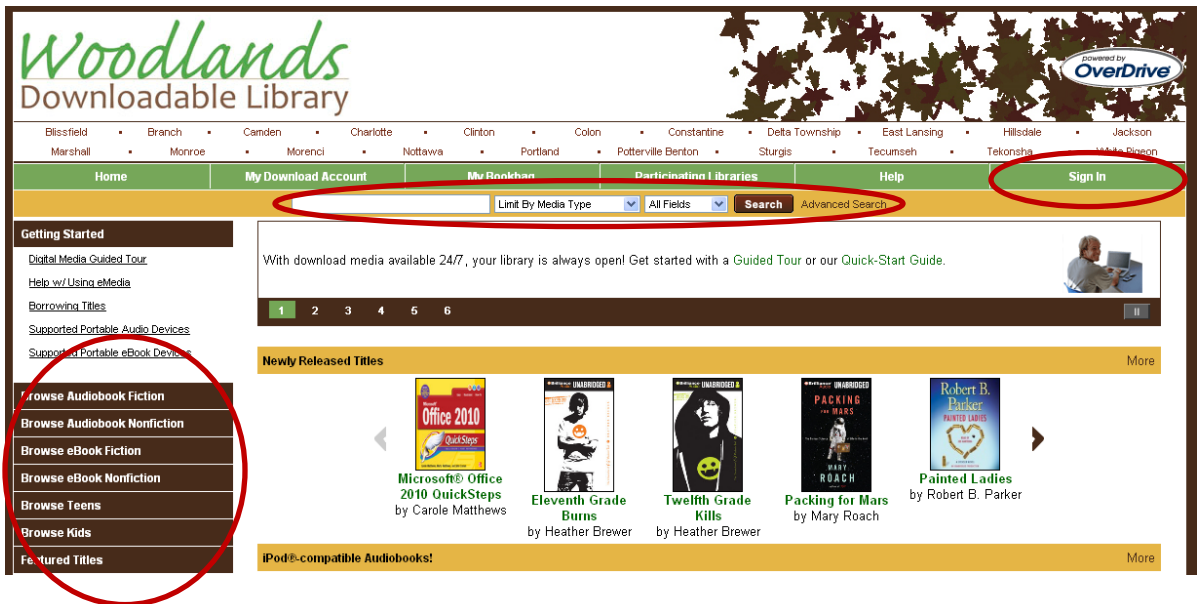
1. When prompted **create an Adobe ID** using an email address and password.  
  
*\*Note: The Adobe ID is required to allow you to transfer titles between your computer and Nook. For the transfer process to work both the computer and device must be authorized with the same Adobe ID.*
2. To authorize your eReader, follow the instructions below.
  - a. Connect the eBook device to your computer.
  - b. Open Adobe Digital Editions.
    - i. Adobe Digital Editions launches and detects the eBook device. The “Device Setup Assistant” dialog box is displayed.
  - c. Click **Authorize Device**.
    - i. Adobe Digital Editions activates the eBook device. You can now transfer DRM-protected Adobe eBooks to the device.

### *Checking out and Downloading eBooks*

Visit the Woodlands Downloadable Library at <http://woodlands.lib.overdrive.com>.

1. Find books you wish to download by:
  - a. Searching the collection for keywords, authors, or titles using the search bar.
  - b. Browsing the collection using the menus on the left side of the page.

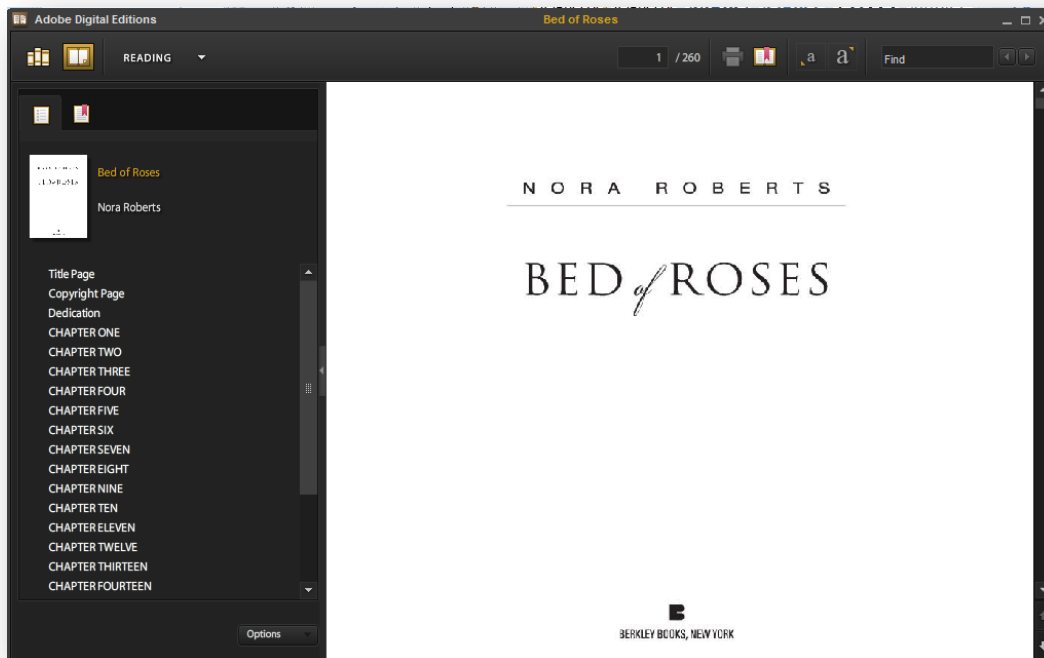
- c. Taking advantage of the Overdrive Advantage by signing-in to see additional materials that have been purchased solely for Delta Township District Library patrons. (See image below).



2. While browsing pay attention to these key areas.
  - a. Title Format:
    - i. Adobe eBook – Text print to be read on computer or eReader
    - ii. WMA Audiobook – audio version
    - iii. MP3 Audiobook – audio version
  - b. Availability:
    - i. Add to Bookbag – available to be checked out.
    - ii. Place a hold – unavailable at this time, but place a hold and we'll let you know when it is available.
  - c. Title – click on the title for more information about the title or to see how many people are waiting for a title.
3. To check an item out you must first add it to your Bookbag by clicking on the **Add to Bookbag** button.
4. Next, choose to **Continue Browsing** or **Proceed to Checkout**.
5. If you choose **Proceed to Checkout**, the library will ask you to sign-in (if you have not done so already) by choosing your library – Delta Township District Library and entering you library card number.
6. There will be one more screen for you to confirm the checkout and choose the lending period (7 or 14 days).

## Downloading Your Items

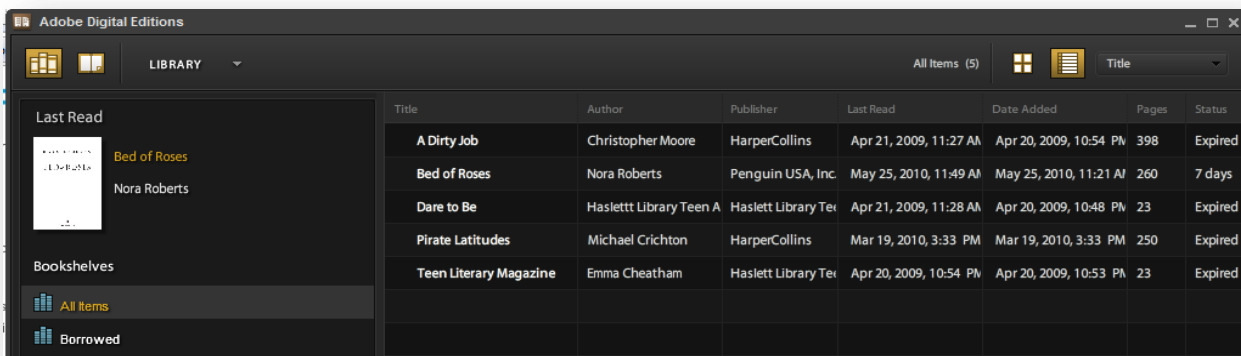
1. Once an item is checked out you can download it by clicking on the **Download** button. (Adobe Digital Editions must be installed on your computer prior to downloading.)
2. A menu will open asking if you would like Save or Open the title, click on **Open with . . .** (make sure Adobe Digital Editions is selected in the drop-down menu).
3. Adobe Digital Editions will open and the download will begin automatically. When the download is complete the ebook will open to the cover of the book.



There are two basic views while using Adobe Digital Editions. The first view is the reading view (shown above) where you are able to read your book, skip to chapters using the navigation pane on the left, bookmark pages, etc.

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## Transferring ebooks



To transfer an ebook to a portable device such as the Barnes & Noble Nook or Sony Readers follow the steps below:

1. Connect your device to your computer.
2. Open Digital Editions – your device should appear under the bookshelves section in the library view.
3. Click and drag the title that you would like to transfer into your device's bookshelf.
4. Disconnect your device and the eBook should be on your devices library.

*\*Note: If you are unable to find the books on your Nook, check the My Documents area on your device.*

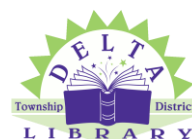
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- My Holds** - Displays the title(s) for which you are currently waiting
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