



Delta Township District Library Board Meeting Minutes Monday, April 16, 2018 5 p.m.

Next meeting: Monday, May 21, 2018, 5 p.m. Delta Township District Library

1. **Call to order** at 5 p.m.
2. **Roll Call:** Trustees present: Douglas Drake, Chair; Tim Lyman, Trustee; Rob Spagnuolo, Treasurer; Edith Suttles, Trustee; Colleen Weinfeld, Secretary. Trustees Absent: John Gardner, Vice Chair. Staff Present: Mary Rzepczynski, Library Director.
3. **Adoption of the agenda:** Chair Drake requested that the agenda be revised to add a discussion of authorizing the board chair and library director to explore the possibility of sponsoring candidate forums for the primary and general election. Treasurer Spagnuolo moved to adopt the agenda as revised; supported by Trustee Suttles. Motion carried.
4. **Public Comment:** none.
5. **Approval of Minutes:** Treasurer Spagnuolo moved to approve the minutes of March 19, 2018 as presented; supported by Trustee Lyman. Motion carried.
6. **Treasurer's Report:** Approval of Bills: Treasurer Spagnuolo presented the invoices for March 2018 in the amount of \$22,807.04 and reported the bulk of expenditures were for library materials, subscriptions, and utilities. Chair Drake had a question on a Baker and Taylor invoice, Director Rzepczynski will follow up on his query. Secretary Weinfeld moved to approve the invoices for payment; supported by Trustee Lyman. Motion carried. Treasurer Spagnuolo also noted that expenses were trending at about 21% and that the Library Audit was complete and no adjustments were made.
7. **Strategic Plan Update:** Director Rzepczynski provided an update on the one-year tasks, and a preview of two-year goals including digital access, Sunday hours, and library card initiatives. Trustee Suttles asked if there had been any progress in the relationship and understanding between the Township and Library Staff. Chair Drake offered to meet with the Township Manager for discussion.
8. **Director's Report:** Highlights for April included details on the Capital Area Reads Author Visit at the Lansing Center, an update on staffing, the visit to Colt School by the library staff, the favorable funding results from the Federal Omnibus Bill, and the upcoming Children's Book Week Bookmark Contest.
9. **Sponsorship of Candidate Forums:** Chair Drake proposed that the library explore the possibility of sponsoring candidate forums for the upcoming primary and general elections. After some discussion, no action was taken.
10. **Board Member Comments:** none

Minutes respectfully submitted by Colleen Weinfeld.

11. **Adjournment:** Treasurer Spagnuolo motioned to adjourn; supported by Secretary Weinfeld. Motion carried. The meeting adjourned at 5:40 p.m.