



## Delta Township District Library Board Meeting Minutes Monday, May 21, 2018 5 p.m.

Next meeting: Monday, June 18, 2018, 5 p.m. Delta Township District Library

1. **Call to order** at 5 p.m.
2. **Roll Call:** Trustees present: Douglas Drake, Chair; John Gardner, Vice Chair; Tim Lyman, Trustee; Rob Spagnuolo, Treasurer; Edith Suttles, Trustee. Trustees Absent: Colleen Weinfeld, Secretary. Staff Present: Mary Rzepczynski, Library Director. Guests present: Jane Thomas, Friends of the Library; Bob Flickinger.
3. **Adoption of the agenda:** Vice Chair Gardner motioned to accept the agenda as presented, seconded by Trustee Suttles. Motion carried.
4. **Public Comment:** Jane Thomas, Friends' President reported that eBay sales for the last 90 days were nearly \$5,000 and just over \$15,000 for the last 12 months. eBay fees on these sales were 16.66% of the selling price. April income was \$4,300, YTD income is \$18,970, and savings total over \$33,000. Friends participated in Eaton County Recycling day and received 63 boxes of books.
5. **Approval of Minutes:** Trustee Suttles moved to approve the minutes of April 16, 2018 as presented; supported by Trustee Lyman. Motion carried.
6. **Treasurer's Report:** Approval of Bills: Treasurer Spagnuolo presented the invoices for April 2018 in the amount of \$73,774.60 and reported the majority of expenditures were for SIRSIDynix, audit services, subscriptions, inspections, and repairs. Vice Chair Gardner moved to approve the invoices for payment; supported by Trustee Lyman. Motion carried. Treasurer Spagnuolo also noted that expenses were trending about as they should be, and we currently are waiting on Penal Fines. Chair Drake asked for any comments or questions on the recently completed audit.
7. **Strategic Plan Update:** Director Rzepczynski discussed the Capital Area Reads program and plans for next year, and the recent StoryWalk Grand Opening and subsequent vandalism. Treasurer Spagnuolo inquired about the possibility of cameras in Sharp Park.
8. **Director's Report:** Highlights for May included an update on staffing, the meeting between Chair Drake, Township Manager Reed, and Director Rzepczynski regarding staff recognition, a recent program by Tom Moore on Mango Languages for a group of English Language Learners from South Church of the Nazarene, and the collection of menstrual hygiene products for Helping Women Period.
9. **Board Member Comments:** Trustee Spagnuolo expressed appreciation for the "Removing Barriers to Access: Eliminating Library Fines and Fees on Children's Materials" article included in the packet, and thanked the staff for the great Summer Reading Program plans.

*Minutes respectfully submitted by Colleen Weinfeld.*

11. **Adjournment:** Treasurer Spagnuolo motioned to adjourn; supported by Trustee Suttles. Motion carried. The meeting adjourned at 5:21 p.m.