

Delta Township District Library

Board Meeting Minutes

March 14, 2011

Next meeting: Monday, April 11, 2011, 4:15 p.m., Delta Township District Library

I. Call to order at 4:15

II. Roll Call:

Trustees Present- Richard Milliman, Colleen Weinfeld, Carol Walker, Cindy Peruchietti, and Marie Papciak

Trustees Absent- Michael Moore

Guests Present- Cherry Hamrick Library Director, Keri Litwiller- Executive Assistant, JoAnn Grow- Friends of the Delta Township District Library.

III. Adoption of Minutes: from meeting of February 14, 2011. Trustee Milliman pointed out that the net monies earned by the Friends of the Delta Township District Library needs to be clarified and that the word total needs to be removed from the minutes. Trustee Weinfeld moved to approve the minutes, seconded by Trustee Papciak. The motion to approve the minutes was voted on and carried.

IV. Treasurer's Report:

Approval of Bills: Trustee Peruchietti presented the invoices for February 9, 2011 to February 23, 2011 in the amount of \$46,443.31 and February 23, 2011 to March 9, 2011 in the amount of \$18,261.36. Trustee Milliman inquired about the SirsiDynix invoice. Director Hamrick indicated that the Library will receive payment reimbursement from Waverly for their share of the software and maintenance. Trustee Peruchietti moved to approve the invoices, supported by Trustee Walker. The motion to approve the invoices for payment was voted on and carried.

V. Public Appearances: Ms. JoAnn Grow spoke on behalf of the Friends of the Delta Township District Library. She reported that the Friends made \$4,823.00 for the month of February. This profit included \$3,207.00 in bookstore sales, \$1,278.00 from the February 2-day book sale, \$20.00 in donations, and \$316.00 in memberships. She also stated that the Friends paid out a total of \$2,552.00 in various library materials and programming reimbursements. Trustee Walker asked Ms. Grow about membership numbers and costs. Ms. Grow stated that they have 897 members and that membership ranges from \$5.00 to \$40.00 for lifetime membership.

VI. Director's Performance Factors 2011: Trustee Milliman presented Board members with the performance factors for 2011. Following discussion, the factors were amended and agreed to by the Board. In addition, the board will receive the revised performance factors. Trustee Papciak questioned her performance factor addition that was discussed at the February board meeting. Trustee Milliman stated that it would be a management problem for the Director, if a situation like this ever happened again.

VII. Director's Report:

Director's Report- Director Hamrick highlighted several meetings and events. Director Hamrick updated the Board on our conduct policy as precaution to the "open carry" case involving the Capital Area District Library. Director Hamrick stated that she has been working with Lieutenant Campbell and Prosecutor Jeff Sauter to ensure our Library policy covers specific inappropriate or physically intimidating behaviors that will safeguard us from such lawsuits. Director Hamrick will continue to attend the court proceedings on this matter. Director Hamrick provided Board members with an application for the 6th Annual Run for Reading and expressed appreciation of Board involvement in the event. Director Hamrick explained that in the 12 months that Circulation Manager Pat Ewing has been working with the Economic Crimes Unit the Library has received \$31,624.00 worth of materials or reimbursements for lost materials. Director Hamrick also expressed enthusiasm for the Battle of the Books program and the excitement brought in by the community involvement in the final battle. Director Hamrick also stated that she will have training for the sculpture lighting Thursday, March 17 and on March 28th will be meeting with the directors of East Lansing Public Library and Capital Area District Library to discuss a "One Author" program. Trustee Papciak expressed enthusiasm about attending the new adult services program "Tales," the fourth Wednesday of every month.

VIII. Board Member Comments:

Trustee Weinfeld invited everyone to attend the play *Willy Wonka*. Trustee Weinfeld's daughter and Library page, Rachel, is playing the role of Veruca Salt.

Trustee Papciak announced that three 6th grade students from the Waverly Intermediate School that she directed for Women's History Month will be presenting at the Waverly Board meeting that evening. The women will be in costume as Anne Frank, Isadora Duncan, and Coretta Scott King. Additionally Trustee Papciak will be presenting at a Library program on March 23rd at 6:30. In this "Women Who Changed America" program she will be performing as Mary Todd Lincoln and Susan B. Anthony. She also discussed the work she was doing with the Waverly marketing committee and encouraged Board members to purchase a Waverly Pride yard sign for only \$5.00.

IX. Adjournment: The meeting adjourned at 5:10.

Minutes respectfully submitted by Marie Papciak