

# **Delta Township District Library**

## **Board Meeting Minutes**

### **March 8, 2010**

Next meeting: Monday, April 12, 2010, 4:15 p.m., Delta Township District Library

**I. Call to order** at 4:15

**II. Roll Call:**

Trustees Present- Judy Mulvaney, Richard Milliman, Colleen Weinfeld, and Marie Papciak, Cindy Peruchietti

Trustees Absent- Michael Moore

Guests Present- Cherry Hamrick- Library Director, Keri Litwiller- staff member, JoAnn Grow- Friends of the Delta Township District Library.

**III. Agenda Additions/Changes:** Trustee Papciak requested discussion regarding the installation and dedication of the patio statue.

**IV. Adoption of Minutes:** from meeting of February 8, 2010. Trustee Milliman suggested that the approval of the alcoholic beverage permit be amended to reflect that a policy was adopted. Trustee Milliman moved to approve the minutes, seconded by Trustee Papciak. The motion to approve the minutes was voted on and carried.

**V. Treasurer's Report:**

Approval of Bills: Trustee Milliman presented the invoices for February 3 through February 17, 2010 in the amount of \$52,480.04 and February 17 through March 3, 2010. Trustee Milliman inquired about the invoices to SirsiDynix. Director Hamrick stated that she would check on paying the migration expense from an alternate line item. Director Hamrick also reminded the Board that Waverly will be reimbursing the Library for a portion of the cost. Trustee Milliman moved to approve both sets of invoices, supported by Trustee Peruchietti. The motion to approve the invoices for payment was voted on and carried.

Monthly Review: Trustee Milliman pointed out an error in the monthly review. Revenue amount in line items 404.000 (current property taxes) and 445.000 (penalties and interest on taxes) had been reversed.

**VI. Public Appearances:** Ms. JoAnn Grow spoke on behalf of the Friends of the Delta Township District Library. She reported that the Friends made just under \$2,000.00 for the month of February. She also stated that the bookstore is working on increasing bookstore hours beginning in April, and therefore, seeking more book donations.

**VII. Capital Campaign Requests:**

Reworking Shelving Units in Juvenile and Teen Areas: Rotate the shelving units for new books/magazines in the Juvenile and Teen areas so that the shelving opens to the exterior

aisle and making the areas more patron friendly. The cost for the labor and reworking/addition of shelving and paneling is \$1055.00.

Additional Server: Adding a server will enable us to keep all the computers running at a reasonable speed and protect staff computers from crashing by adding the additional server. The cost for adding a server is \$2000.00.

Trustee Papciak presented the two Capital Campaign requests, which were approved by the Board members.

- VIII. Director's Report:** Director Hamrick presented her report highlighting several meetings and events the library participated in the month of February. The library welcomed a new custodian, Tom Gregory. She also announced that the first week of March was the busiest week of the year with over 6,800 items circulated. Director Hamrick passed around applications to encourage the Board to participate in the Fifth Annual Run for Reading on Saturday, April 10th. She also reported that she had a meeting with the Director from the Dewitt, Grand Ledge, CADL, and East Lansing libraries to discuss the possibility of banning together for a "One Book" program, as well as exchange other ideas and feedback regarding library programs and operations. She also briefed the Board of her meeting with Detective Kellogg to try to retrieve unreturned items from patrons. The report was reviewed and filed.
- IX. Board Member Resolutions:**  
Trustee Papciak inquired about setting a date for the installation of the patio art. Director Hamrick said that she would be meeting with Dick Benkert, Parks and Recreation Director, and would ask him about installation of the statue and get back with the Board.
- X. Board Member Comments:**  
Trustee Milliman asked how some of the numbers are obtained for the annual report. Director Hamrick informed him that attendance is counted for each program and then compiled for the report. He also asked why the Board of Directors were not listed in the annual report. Director Hamrick informed him that she would update the report to include that information.  
Trustee Mulvaney expressed her excitement over her book exchange between book clubs held in the Elmwood Room. She explained that everyone enjoyed Adult Services Librarian Tom Moore's sense of humor and appreciated his book recommendations.
- XI. Adjournment:** The meeting adjourned at 5:05 p.m.

Minutes respectfully submitted by Keri Litwiller and Marie Papciak.