

Delta Township District Library

Board Meeting Minutes

November 7, 2011

Next meeting: Monday, December 12, 2011, 5 p.m., Delta Township District Library

- I. Call to order** at 5:00 p.m.
- II. Roll Call:**

Trustees Present- Michael Moore, Carol Walker, Cindy Peruchietti, Marie Papciak
Ross Wilson and Colleen Weinfeld
Guests Present- Mary Rzepczynski- Assistant Library Director, Pat Ewing- MeL and
Circulation Supervisor
- III. Agenda Changes:** add: McLean Raffle
- IV. Adoption of Minutes:** from meeting of October 10, 2011. Trustee Wilson moved to approve the minutes, seconded by Trustee Peruchietti. The motion to approve the minutes was voted on and carried.
- V. Treasurer's Report:**

Approval of Bills: Trustee Wilson presented the invoices for October 5 - 19, 2011 in the amount of \$13,089.31 and for October 19 – November 9, 2011 in the amount of \$22,644.24. Trustee Weinfeld moved to approve the invoices for payment, supported by Trustee Papciak. The motion to approve the invoices for payment was voted on and carried.

Budget Report: At nearly 85% into the budget year, Trustee Wilson stated that overall the budget is in good shape.
- VI. Policy Revisions:** Board members were presented with policy draft revisions for circulation, collection development, technology use, and room policies, as recommended by the Policy Committee. Trustee Walker, chair of the Policy Committee, complimented all members of the Committee for their hard work and professional approach. Following discussion it was decided that all changes be held over for a month before adopting the policies in December.
- VII. McLean Raffle:** Trustee Papciak announced that the application for the McLean raffle has been approved. The committee has decided to hold the raffle sometime in March or April 2012.
- VIII. Director's Report:** In Director Hamrick's absence, Assistant Library Director Mary Rzepczynski presented the Director's Report. Assistant Director Rzepczynski highlighted several meetings and events. The report was reviewed and filed.
- IX. Capital Campaign Requests:**

Handicap Parking Spaces: painting, signs, and installation of two handicap parking signs. Total cost for this project is \$461.00. Trustee Papciak moved to approve the capital campaign request seconded by Trustee Walker. The motion carried.

Scaffolding: utility scaffolding for changing light bulbs and other maintenance tasks. Total cost of the equipment is \$860.00. Trustee Peruchietti moved to approve the capital campaign request seconded by Trustee Wilson. The motion carried.

X. Adjournment: The meeting adjourned at 6:35.

Minutes respectfully submitted by Colleen Weinfeld