

Delta Township District Library

Board Meeting Minutes

November 8, 2010

Next meeting: Monday, December 13, 4:15 p.m., Delta Township District Library

I. Call to order at 4:15

II. Roll Call:

Trustees Present- Michael Moore, Richard Milliman, Carol Walker, Cindy Peruchietti, and Marie Papciak

Trustees Absent- Colleen Weinfeld

Guests Present- Cherry Hamrick- Library Director, Tom Moore- Adult Services Librarian, Keri Litwiller- staff member, JoAnne Grow- Friends of the Delta Township District Library.

Before the meeting started, Director Hamrick informed the Board that the installation and uninstallation of the new sculpture took place this morning. The pedestal was chipped as the hole was drilled. Repair is planned for next week. Adult Services Librarian Tom Moore showed photos of the start of the installation.

III. Adoption of Minutes: from meeting of October 11. Trustee Peruchietti moved to approve the minutes seconded by Trustee Papciak. The motion to approve the minutes was voted on and carried.

IV. Treasurer's Report:

Approval of Bills: Chairman Peruchietti presented the invoices for October 6 through October 20, 2010 in the amount of \$18,293.51 and October 20 through November 3, 2010 in the amount of \$24,046.00. Trustee Peruchietti asked for clarification of the HTA invoices for partial payment for the landscaping work around the sculptures. Trustee Milliman moved to approve both sets of invoices, supported by Trustee Walker. The motion to approve the invoices for payment was voted on and carried.

V. Public Appearances: Ms. JoAnne Grow spoke on behalf of the Friends of the Delta Township District Library. Ms. Grow stated that for the month of October they made over \$3,080.00. She announced that their second "drop-in, drop-off" event on Saturday, October 23rd. was another great success and that the Friends will plan for two "drop-in, drop-off" events annually. She also announced the upcoming events of a two-day book sale in February and the bake sale for the Jingle Belle expo December 11. Additionally, Ms. Grow stated that two board members have resigned with two more leaving at the end of the year. However, she said that people are interested and she does not think there will be problems filling the vacancies.

Capital Campaign Fund Status: Chairman Moore updated the Board on the status of the Capital Campaign fund. He announced that there is roughly \$85,000 in this account, with \$14,000 being spent on items recently approved. A list of capital campaign purchases will be provided to the Board at a future date. Most all pledges have been fully paid except five year pledges. Trustee Papciak announced that the McLean Committee is meeting to discuss ways to resolve the shortage in their Capital Campaign pledge.

VI. Director's Report:

Director Hamrick presented her report highlighting several activities, including the Delta Township staff in-service on November 11. Director Hamrick announced that Delta Township is not having a staff Christmas party this year, as a way to cut expenses, but they are having an in-service Thursday November 11th to honor the Township employees for years of service. Director Hamrick stated that circulation has been using the PocketCirc purchased through capital campaign funds to take inventory and that circulation manager Pat Ewing has been impressed that very few materials are showing as missing. She expressed the excitement over the number of participants in the Playmakers Jingle Belle Run training group. Director Hamrick announced that Assistant Director Rzepczynski and Dan Durkee of Fishbeck have been working on a submission for a new Library Journal segment on "new landmark libraries." Additionally, the Director provided the Board with a list of building issues and repairs for the last two weeks, including replacement of another fire panel that was damaged by a lightning strike. She also read aloud a letter from the election chairman expressing gratitude for the use of the wonderful library facility on Election Day and the helpful library staff. Adult Services Librarian Tom Moore discussed the success of the Veterans Day Celebration which drew over 200 people.

Amazon Fundraising Option: Adult Services Librarian Tom Moore presented Amazon Associates, a fundraising program that will allow patrons to go to Amazon.com to make purchases for which the library can earn a referral fee. Trustee Papciak requested that Adult Services Librarian Moore check on privacy issues for patrons that choose to take advantage of this opportunity to support the library. Director Hamrick stated that she does not see a down-side to this fundraising opportunity and feels comfortable with it since Kent District Library is an active participant in this program. Pending security of patron privacy, the Board approved the enrollment in the Amazon fundraising program. It was suggested the program be monitored after six months to determine its success.

VII. 2011 Holiday Schedule for Library: The schedule as presented by the Director was discussed. Mr. Milliman moved to approve the schedule, seconded by Trustee Peruchietti. The motion to approve the schedule was voted on and carried. Trustee Papciak offered to have the 2010 Delta Township District Library Christmas Party at her residence. The Board Christmas party will be Wednesday, December 15 at 7:00 p.m. Invitations will be sent out to all former Library Board members as well.

VIII. Board Member Comments: Trustee Walker discussed a patron concern regarding the audiobook shelving. Director Hamrick agreed that it is an issue but there has not been a perfect solution considering the size of the audiobook collection. Director Hamrick stated that she would revisit the issue to see if there are any better options. It was suggested that perhaps new shelving was an option to consider. Trustee Milliman stated that he didn't have the exact money figures on the Bookie Luncheon but over 200 lunches were served that day at Reno's West. He would have those amounts at our December meeting. Trustee Papciak announced that she is performing in a play in January, "Over the River and Through the Woods with the Holt/Dimondale Community Players.

IX. Adjournment: The meeting adjourned at 5:35 p.m.

Minutes respectfully submitted by Keri Litwiller and Marie Papciak.