

Delta Township District Library

Board Meeting Minutes

October 10, 2011

Next meeting: Monday, November 7, 2011, 5 p.m., Delta Township District Library

- I. Call to order** at 5:00 p.m.
- II. Roll Call:**

Trustees Present- Michael Moore, Carol Walker, Cindy Peruchietti, Marie Papciak
Ross Wilson and Colleen Weinfeld
Guests Present- Cherry Hamrick- Library Director, George Weitzel, Watertown
Township Trustee
- III. Agenda Changes:** add: Discussion of open Positions
- IV. Adoption of Minutes:** from meeting of September 12, 2011. Trustee Wilson moved to approve the minutes, seconded by Trustee Papciak. The motion to approve the minutes was voted on and carried.
- V. Treasurer's Report:**

Approval of Bills: Trustee Wilson presented the invoices for September 7 – 21, 2011 in the amount of \$9,924.43 and for September 21 – October 5, 2011 in the amount of \$21,513.21. Trustee Weinfeld moved to approve the invoices for payment, supported by Trustee Walker. The motion to approve the invoices for payment was voted on and carried.

Budget Report: At nearly 75% into the budget year, Trustee Wilson pointed out three areas that were high but stated that overall the budget is in good shape.
- VI. Public Appearances:** Mr. George Weitzel spoke about revenue and taxes for Clinton County and area libraries.
- VII. Approval to fill positions:** Three positions are currently or will soon be vacated: IT Clerk, Circulation Clerk, and Page. Permission to post for those positions was granted to Director Hamrick.
- VIII. Policy Revisions:** Trustee Walker and Director Hamrick handed out copies of Library Policies with changes as recommended by the Policy Committee. Discussion of the changes will take place at both the November and December Board meetings. The original policies will be shown on the plasma screen in the Board Room during the discussions so Board members can compare the changes. Trustee Walker commended the committee and the staff members who served on the committee.

IX. Capital Campaign Request:

Electronic Sign Trustee Peruchietti presented a proposal for \$20,000 for an electronic sign to replace the current sign at Elmwood Road. Discussion followed on the merits and concerns of the sign. Trustee Papciak related her discussions with a vendor and presented a suggested size and design. A motion was made by Trustee Walker to approve the request and seconded by Trustee Papciak. A roll call vote was taken with votes as follows:

Trustee Moore: Nay
Trustee Papciak: Aye
Trustee Peruchietti: Aye
Trustee Walker: Aye
Trustee Weinfeld: Nay
Trustee Wilson: Nay

The motion failed.

X. Director's Report: Director Hamrick said there were 119 room reservation requests in September, and that Keri Litwiller, Executive Assistant, has seen requests increase from 30 a month three years ago to averaging 120 a month currently. Director Hamrick discussed the staff in-service earlier in the day, and also said that Woodlands Cooperative will be adding \$79,000 to the Overdrive funds to increase the number of titles available for audio downloads and eBooks.

XI. 2012 Holidays: The Board discussed the proposed 2012 holiday schedule, with a motion by Trustee Weinfeld and seconded by Trustee Papciak the 2012 holiday schedule passed.

XII. Board Member Comments: none.

XIII. Adjournment: The meeting adjourned at 6:15.

Minutes respectfully submitted by Cherry Hamrick